

# Payment Options and Due Dates

We have had a lot of questions about billing dates and payment options so far this year. Here is a reminder for old and new members on all the ways you can pay your bill.

Meters are read automatically in the office. Statements are processed and mailed on the first working day of each month. Payments are due in the office by 10:00 a.m. on the 20th of the month.

**Postmark dates are not used.**

Any amount not paid by the due date is subject to a \$10 late fee. Late notices will be sent out after the due date to all members with a past due amount.

The SmartHub Online Services website or mobile app can assist you in making a payment or checking your account balance.

The SecurePay phone number offers the same features as SmartHub. You just need to set up a pin number the first time you use it. The next call will go much faster and then even faster as you get used to the prompts. **Secure Pay 1-888-395-5315**

If none of these services appeal to you, we highly encourage our members to sign up for automatic payments by checking account. We automatically process your payment around the 15th of each month so there's no worries or needing to call to make a payment. Paperless billing is available for accounts on automatic payments! You can still sign up for SmartHub to receive notifications when your bill is calculated and how much will be withdrawn from your account.

For those of you wanting to rack up some points on your special credit card, we offer recurring payments by credit card. These are processed around the 12th of each month.

Don't worry, you can still pay by cash or check. Cash can be paid in person during office hours or put in the drop box on the front of the main office. Checks can be placed in the drop box or mailed in with your payment coupon. All checks received are converted into electronic format and sent to the bank via secure channels.

Call 605-463-2507 to discuss any of these options but call 1-888-395-5315 to pay your bill by phone. Go to our website at [www.byelectric.coop/payment-billing-options](http://www.byelectric.coop/payment-billing-options) for all the payment options and to print the forms needed to sign up for recurring ACH or credit card.



### Pay Online with SmartHub

Use the B-Y Electric SmartHub tool to pay bills online, set up auto-pay options, manage account notifications, and monitor daily electric use. Find more info on [byelectric.coop](http://byelectric.coop).



### Pay Now Online

If you do not want to create an online account with SmartHub, you can use the 'pay now' online payment option. Simply enter your account number and last name and pay your bill.



### Pay By Phone

**1-888-395-5315**

This number allows members to enter their account information using a secure pay-by-phone system and pay with credit card or check.



### Prepaid Billing

Normally, you receive a utility bill at the end of the month for all of the electricity you used in the past 30 days. PrePay works the opposite. You pay for the electricity before you use it.



### Automatic Payment - Credit Card

We automatically charge your credit card on the 12th of the month for the exact amount of your electric bill. You will still get a monthly statement at the beginning of the month indicating the amount to be charged.



### Automatic Payment - ACH

On the 15th of each month, we will automatically deduct from your checking or savings account the exact amount of your electric bill. You will still get a monthly statement at the beginning of each month indicating the amount to be withdrawn.



### Pay In Person

Monthly payments can be paid by cash, check, or credit card in person at the main office at 134 S Lidice St, Tabor, SD 57063. There is also a secure drop box on the front of the main office building in Tabor.



### Pay Now Online

Mail payment and the bottom portion of your bill. Please allow time for the payment to be received by the due date. **Mail check or money order to: Bon Homme Yankton Electric, PO Box 158, Tabor, SD 57063.**