

Bon Homme Yankton Electric Association, Inc.
Minutes of April 22, 2020 Regular Meeting

The April 2020 monthly board meeting of the Bon Homme Yankton Electric Association, Inc. commenced at 9:00am via videoconference (Zoom). Directors present were: John Lillevold, Dave Sternhagen, Dave Sykora, Robert Ruppelt, Rick Koupal, Dean Sternhagen, and Paul Voigt. Others in attendance were: General Manager Stephanie Horst, Attorney Sheila Woodward, Office Manager Nicole Einrem, Ken Carda, and Communication Marketing Coordinator Jaclyn Arens.

President Voigt designated Attorney Sheila Woodward to record the minutes.

Agenda – President Voigt noted there was no March meeting, so approval will be of February minutes. Motion by Ruppelt, second by Dean Sternhagen to approve. Motion carried.

Approval of Minutes – Motion by Dean Sternhagen, second by Ruppelt to approve the minutes of the February 19, 2020 meeting and the April 1, 2020 special meeting. Motion carried.

New Members/Cancellations – Motion by Ruppelt second by Koupal to approve the New Members and member cancellations for February and March. Motion carried.

Capital Credits – Motion by Dean Sternhagen second by Sykora to approve capital credit refunds in the amount of \$3,527.36 for March and April.

Work Order #880 – Motion by Lillevold second by Ruppelt to approve Work Order #880 in the amount of \$177.89. Motion carried.

2019 Audit Review – Aaron Clayton from Eide Bailly jointed the meeting via video conference to present the 2019 Audit. Motion by Sykora second by Lillevold to accept the 2019 Audit Report. Motion carried.

Reports

- Jaclyn Arens presented the **Member Services** report for February to the date of the meeting.
- Ken Carda reviewed the **Operations Report** for February to the date of the meeting.
- Ken Carda presented the **Safety Reports** for the February and March Safety meetings. The April Safety Meeting with SDREA was postponed due to the public health emergency. Reports discussed both accidents and near misses. Motion by Ruppelt second by Koupal to accept the Safety Reports for the February and March Safety Meetings. Motion carried.
- Nicole Einrem presented the **Financial Reports** for February, March and April. She also updated the Board on remote staff working issues. Two staff are in the office each day, with the balance working remotely.
- Stephanie Horst presented the **General Manager** report, including reference to her written report as well as the written report of Tom Boyko from East River. Horst also reviewed the power bill with the Directors.
- Dave Sternhagen presented the SDREA report.
- Paul Voigt presented the East River report, which was submitted in writing.
- Dave Sykora will report on the conference in New Orleans next month

- Dean Sternhagen will also report on the director training he attended next month

Motion to Accept Reports - Motion by Dean Sternhagen second by Sykora to accept all reports. Motion carried.

East River Cyber Security Reports - Stephanie Horst presented the Cyber Security Reports from East River for February and March. Motion by Koupal second by Dave Sternhagen to approve the reports. Motion carried.

Director Quarterly Expenses. The Directors reviewed and discussed the Director expense reports for January, February, and March 2020 and reviewed the year-to-date report. Motion by Dean Sternhagen second by Lillevold to approve the year-to-date report and summary. Motion carried.

Yankton Protein, LLC REED Loan – Motion by Lillevold second by Dean Sternhagen to recommend the proposed REED Loan for Yankton Protein, LLC to the REED board. Motion carried.

Bylaw Review – Discussion occurred regarding the proposed update of the Cooperative’s by-laws. Motion by Dave Sternhagen, second by Lillevold, to submit the proposed changes to the Cooperative’s Members for consideration at the annual meeting. Motion carried.

Executive Session – None.

Next Meeting Date – Next meeting date was set for May 20, 2020, at 8:00am at a place to be determined.

Motion by Sykora second by Dave Sternhagen to adjourn. Motion carried.